

**MINUTES OF A MEETING OF THE
PERSONNEL BOARD
HELD ON 21 DECEMBER 2017 FROM 6.30 PM TO 7.50 PM**

Committee Members Present

Councillors: Stuart Munro (Chairman), Prue Bray (substituting Lindsay Ferris), UllaKarin Clark, Charlotte Haitham Taylor, Pauline Helliard-Symons and Anthony Pollock (substituting Alistair Auty)

Officers Present

Manjeet Gill, Chief Executive
Anne Hunter, Democratic and Electoral Services Lead Specialist
Sarah Swindley, Lead Specialist Human Resources
Jonathan Clark, Berwick Partners

27. APOLOGIES

Apologies for absence were submitted from Councillors Alistair Auty, Lindsay Ferris and Charles Margetts.

28. DECLARATION OF INTEREST

Councillor Pauline Helliard-Symons declared a Personal Interest in Agenda Item 29 Shortlist for Permanent Chief Executive by virtue of the fact that she had interviewed one of the candidates previously. Councillor Helliard-Symons took part in discussions and voted on the matter.

29. EXCLUSION OF THE PUBLIC

RESOLVED: That under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act (as amended) as appropriate.

30. SHORTLIST FOR PERMANENT CHIEF EXECUTIVE

(Councillor Helliard-Symons declared a personal interest in this item)

The Board considered a report submitted by Berwick Partners which contained feedback from the technical interviews that were carried out recently with the long listed candidates for the post of permanent Chief Executive. Having due regard to the report the Board decided to take forward five candidates for short list interviews.

RESOLVED That:

- 1) the report submitted by the Executive Search firm, Berwick Partners, with regard to the long listed applicants who attended technical interviews on 7 and 8 December 2017 be noted;
- 2) having considered those candidates who participated in the long list interviews five candidates be taken forward for short list interviews.